

# BOSTOCK NEW ZEALAND EDIBLE GARDEN SHOW

25 & 26 March 2017

## TERMS AND CONDITIONS



### Site Applications

The Hawke's Bay A&P Society may accept or decline any application. Once your application is received an invoice for deposit will be sent.

### Payment of Exhibition Fees

Sites must be paid for in full by 1 February 2017. Exhibition space not paid by this date may be offered for resale.

### Site Allocation

The Hawke's Bay A&P Society will allocate exhibition space as per each Exhibition Space application form. The Hawke's Bay A&P Society reserves the right to alter the site map at any time to ensure a safe and clear layout for all Exhibitors and public.

### Show Hours

Exhibitors are required to have their sites fully operational during the advertised opening hours of the Show.

### Set Up

Outdoor sites are available for set up from 9am on Friday 24 March 2017. Strip marquees will be available from 2pm on 24 March 2017. All exhibits must be set up by 5pm Friday 24 March 2017.

### Take Down

All sites must be cleared at the conclusion of the event or by 5pm Monday 27 March 2017.

### Exhibits

The distribution of any form of promotional material or other forms of marketing outside of the Exhibitor's site boundary, is prohibited.

Prior approval is needed for any trenching or digging and must be made good by the Exhibitor.

The use of amplifiers or loud-speakers by Exhibitors is restricted to the extent that noise does not affect other Exhibitors.

### Camping

No Exhibitor is allowed to camp overnight on their site. A camping ground area is available on the Showgrounds.

### Power and Water

Power supply is 240v 3 point plug and will be generated. Some sites do not have access to power and water, please ensure you confirm your requirements upon booking your site.

Exhibitors requiring power must bring with them, a 15amp extension lead up to 30metres long with a current safety tag. If you require water pumped to your site, this will incur a charge.

### Tickets and Entry

**Entry to the Bostock New Zealand Edible Garden Show is free to the public. No tickets required.**

We have ample Exhibitor car parking available and vehicle access is available to restock your site each morning prior to the Show opening.

### Insurance and Security

The Hawke's Bay A&P Society does not insure Exhibitor's property. The Society arranges night security from Friday night through to Monday morning (5pm to 7am). The Society will not be liable for loss or damage to the Exhibitor's property whilst it is on the Show site.

### Health & Safety

Each Exhibitor MUST have a suitable fire extinguisher readily available on site (size and type of site will determine the number). Exhibitors must comply with the Health & Safety in Employment Amendment Act 1992 and subsequent amendments, and must comply with its provisions. All tent & marquee pegs must be covered as must other dangerous spikes, protruding objects. As an Exhibitor at the Bostock New Zealand Edible Garden Show, I acknowledge that it is the responsibility of myself, my staff and any appointed agents to take all necessary precautions to ensure the safety of the people and property within the allocated boundaries of the exhibition site allocated.

### Use of Exhibitor information

By completing an Exhibition Space Application form the Exhibitor agrees and the Hawke's Bay A&P Society acknowledges that: Exhibitor information details can be shown as part of the Hawke's Bay A&P Society information. Exhibitor details can be made available to the media for use in compiling the Show newspaper supplements, for human interest stories, for programme preparation and for the Hawke's Bay A&P Society to use in promotional / educational material about the Show.

### Cancellation

The Hawke's Bay A&P Society shall not be liable to the Exhibitor for any compensation whatsoever as a result of the cancellation or postponement of the Event.

### Exhibitor Cancellation

Exhibitor cancellations must be made in writing – (fax & email will be accepted)

(a) on or after 1 February 2017, the Hawke's Bay A&P Society shall retain all monies received.

(b) prior to 1 February 2017, any refund shall be at the Hawke's Bay A&P Society's discretion, notwithstanding that a portion shall be retained to defray expenses/costs.

The Hawke's Bay A&P Society has the right to cancel this contract and to retain any monies paid in relation to this contract if the Exhibitor infringes any of the exhibiting conditions.

### Animals

Dogs are not permitted at the Hawke's Bay Showgrounds unless required for a medical reason